

**ALBA Summer Conference**

**One Bird Cage Walk, London 22 July 2017**

**GROUP BOOKING FORM**

*(For bookings of 5 or more delegates)*

*NOTE: group bookings do not require that each delegate books on the same basis (for example, a group booking can be made for 3 residential delegates and 2 non-residential)*

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| --- | --- | --- | --- |
| DELEGATE NAME | ORGANISATION AND EMAIL | ADDRESS, including postcode and tel. no. | Dietary requirements |
| 1. |  |  |  |
| 2. |  |  |  |
| 3. |  |  |  |
| 4. |  |  |  |
| 5. |  |  |  |
| 6. |  |  |  |
| 7. |  |  |  |
| 8. |  |  |  |
| 9. |  |  |  |
| 10. |  |  |  |

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| --- | --- |
| **Disability** (Please let us know if any delegate require specific facilities)  This information can also be provided separately by email to [administrator@adminlaw.org.uk](mailto:administrator@adminlaw.org.uk) |  |

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| --- | --- | --- | --- |
| **Rates** | Group booking rate | Number of places | Paid |
| Under 5 years' call / PQE / voluntary sector | £110 |  | £ |
| Over 5 years’ call or PQE | £185 |  | £ |
| Queen’s Counsel | £235 |  | £ |
| **Total paid by BACS / cheque (please delete as appropriate)** |  |  | £ |
| If one group BACS payment is to be made, please insert the payment reference here:  If individual BACS payments will be made, please use each delegates name as the payment reference. | | | |

[*Please note that the concessionary rates (\*) are limited and will be available on a first come first served basis.*]

Please make your payment via BACs transfer to the Constitutional & Administrative Law Bar Association, HSBC, Fleet Street Branch Bank, Account number 41727176, Sort Code 40-06-29 and send your completed booking form to [administrator@adminlaw.org.uk](mailto:administrator@adminlaw.org.uk)

Please include your name as the payment reference.

If paying by cheque, please send the completed form and a cheque made payable to the Constitutional & Administrative Law Bar Association to Robert Wastell, **1 Crown Office Row, Temple, London, EC4Y 7HH.** Please mark the envelope ‘ALBA Summer Conference’.

All booking related queries should be sent to [administrator@adminlaw.org.uk](mailto:administrator@adminlaw.org.uk).

PLEASE NOTE THAT UNFORTUNATELY PLACES CANNOT BE RESERVED WITHOUT PAYMENT.